



Wellin Museum IFPDA Summer Intern

The Wellin Museum has recently received a grant from the IFPDA to support a curatorial internship for Summer 2019 (June 24-Aug 9)

Description:

The Wellin Museum of Art at Hamilton College is seeking a Summer Intern for a position lasting seven weeks, from June 24 through August 9, funded by the International Fine Print Dealers Association Foundation (the IFPDA). The Intern will work under the Wellin Museum's Collections Curator and Exhibitions Manager to research and catalogue a large incoming gift of over 1,000 published illustrations dating from the mid-to-late nineteenth century and curate an installation of the material in the Wellin Museum's permanent collection galleries. The intern will also incorporate prints and drawings already in the Museum's permanent collection into their research and cataloguing activities. Through auxiliary works in the collection, the intern will gain knowledge of print production and the process of image creation from sketch to finished drawing to wood engraving to the final printed product.

Following paper-handling training, the intern will have direct contact with objects in the Wellin Museum's collection on a near-daily basis. After spending the first portion of the summer cataloguing the artwork and conducting contextual research on the artists and their relation to illustration and the history of print publications of the late nineteenth century, the intern will then work closely with the Collections Curator and Exhibitions Manager to select a theme and a group of artworks for installation in the permanent collection gallery. The installation will be on view through the 2019-2020 academic year and will include didactic labels composed by the intern.

The intern will be exposed to every aspect of museum work over the course of the summer through one-on-one interactions and brown bag lunches with various members of the Wellin Museum's staff to discuss their individual museum experiences and career trajectories. There may also be the possibility for day trips to local museums, such as the Munson Williams Proctor Art Institute in Utica, NY, to view comparative print collections.

The successful candidate will be either an advanced undergraduate or a student currently or recently enrolled in a master's degree program who has demonstrated interest in museum work and art history, history, political history, visual culture, or media studies.

A good candidate for this position will:

- Be available to work 8:30-4:30 Monday through Friday, June 24 through August 9 (holiday: July 4)
- Be either an advanced undergraduate or a student currently or recently enrolled in a Master's Degree program who has demonstrated interest in museum work
- Report to work on time, with all absences pre-arranged (unless due to sickness or emergency)
- Act and dress professionally for work in a professional environment
- Demonstrate meticulous attention to detail
- Have superior research skills beyond basic web research
- Be familiar with academic research resources such as those offered through the Hamilton College's Burke library
- Have a natural curiosity or respect for learning
- Be able to execute duties and complete appointed tasks within set timelines
- Be able to work independently when needed
- Perform repetitive tasks as needed
- Approach the job maturely and respect rules of confidentiality

Pay Rate: \$12.20/hr. (8:30-4:30, seven paid hours daily with one unpaid lunch hour; Bi-weekly pay period);

Supervisor: Katherine Alcauskas, *Collections Curator and Exhibitions Manager*

Inquiries: All inquiries can be directed to wellin@hamilton.edu

*Cover letter, resume, and a list of three references should be submitted to wellin@hamilton.edu attention Katherine Alcauskas, Collections Curator and Exhibitions Manager. Applications will be reviewed on a rolling basis beginning **Monday, May 13**. Phone interviews will begin Thursday, May 23 and continue until a candidate is hired.*