

SGCI Member Exchange Portfolio Intake Sheet

Kohler Art Library, UW-Madison

**Artist Information  (please print legibly)**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Email Address |  |
| School/Organization Affiliation |  |

**Print Information  (please be as specific as possible)**

|  |  |
| --- | --- |
| Title of Work |  |
| Year Completed |  |
| Press Name (if Applicable) |  |
| Primary Print Technique |  |
| Additional Media |  |
| Image Size (inches) | Height |  | Width |  |
| Paper Size (inches) | Height |  | Width |  |
| Carrier |  |

The information you provide will help the Kohler Art Library properly document your work. The purpose of this form is merely to help identify the work.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |